



ADAMS LAKE INDIAN BAND

JOB POSTING

Addictions and Mental Health Counsellor

Reporting to and under the direction of the Director of Health and Wellness/designate, the Addictions and Mental Health Counsellor is responsible for counselling individuals/families/groups within the Adams Lake Indian Band Communities of Chase and Salmon Arm areas.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

- Performs all duties and responsibilities in accordance with Adams Lake Indian Band policies and procedures
- Advocate as a professional role model within Community
- Promotes and educates individuals, families and community on healthy lifestyles and choices through counselling, workshops and home visits
- Provides drug and alcohol counselling and support to individuals, families and groups in the community
- Conducts mental health and addictions assessments
- Interviews clients individually, families or groups to assess their situation, problems and determine the type of services required
- Conducts regular or ongoing assessments of clients to determine further action;
- Provides referral to other agencies, treatment, counselling and services and completes all necessary documentation to submit for approval
- Documents and maintains client information into the Mustimuhw Health Information System
- Promotes after care programs to clients, families and the community
- Works in conjunction with the Health Team to plan, implement and deliver community health activities
- Develops a network of professional services and resources to support mental health and addiction services
- Promotes the Sexqeltqin and Nexe7yelst Health Centers activities
- Assists clients with travel arrangements to appointments
- Maintain a comprehensive understanding of crisis management and the impact of trauma on mental health and addiction issues
- Performs other related duties as required

REQUIRED KNOWLEDGE SKILLS AND ABILITIES

- Registered Professional Counsellor designation (RPC), with proof of current registered status in a recognized Counsellors Association
- Certificate in Addictions Counselling
- High Risk Home Visit training is an asset
- Minimum of 1year of experience in related field
- Experience in a First Nations environment
- Possess strong computer skills using MS Office and knowledge of the Mustimuhw Health Information System
- Possess excellent interpersonal verbal and written communication skills to develop and maintain professional rapport
- Willing to provide a qualified Criminal Record Check
- Valid BC Class 5 Driver's License
- Reliable vehicle with current business insurance

Interested applicants please direct resumes, cover letter and at least 3 references to:

Bonnie Thomas, Interim HR Coordinator, at email: Human-Resources@alib.ca or

drop off at the Adams Lake Indian Band main office

Deadline for applications will be January 24, 2020 at 4:00 p.m.

Only those short listed will be notified for interviews.