



## **JOB DESCRIPTION – Youth and Family Support Worker**

### **The Organization:**

Reporting to and under the direction of the Health Director of Skwlax Wellness Centre, for the Little Shuswap Lake Band, the Youth and Family Support Worker will work with children and youth on/off-reserve in the Chase B.C area. This individual will develop and implement recreational, leisure and social education programs. This person will also provide counselling services to youth from dynamic environments. As well, will conduct community needs and assessments to promote the well-being of the Band's youth. We are looking for an approachable, out-going, caring person with strong interpersonal skills. If you want to inspire, develop, and promote the future of our Band's youth, we want to hear from you.

### **The Opportunity: A Day in the life of a Youth and Family Support Worker**

As the Youth and Family Support Worker, you will provide leadership in the youth programs including the development and review of program policies, procedures, and standards. In this position, you will be responsible for a wide variety of duties to ensure that the Health Director objectives are met. You will:

- Perform all duties and responsibilities in accordance with Little Shuswap Lake Band's policies and procedures.
- Develop a rapport and relationship with all youth, the staff, community, and various external agencies (School, Agencies and Organizations, RCMP).
- Provide mentorship and guidance services to youth from varying dynamics.
- Provide information about and referral to community services such as health care, addictions counselling, mental health services, educational services and employment services.
- Plan, advertise, organize and supervise children, youth and family in safe recreational activities.
- Plan and deliver recreational athletic fitness and sporting activities.
- Assist in developing new initiatives, activities, and events.
- Encourage participation of the entire family in activities and events.
- Plan and organize activities that encourage the youth to be involved with youth from outside the community.
- Manage the annual program budget and administers the budget as approved.
- Develop proposals for funding.
- Prepare and submit reports including annual reporting to funding agency.
- Report all safety concerns for youth and staff in timely manner to supervisor.
- Develop increased participation in activities that are traditional to the Secwepemc people.
- Other related duties as required.



### **Requirements: What you bring to the organization:**

- Diploma or Degree in related field (Recreational, Social Work, Counselling)
- Experience working with high risk youth and families
- Experience working in First Nations environment
- Good verbal and written communications skills and organization skills
- Confidentiality when dealing with a variety of people and sensitive information
- Self-motivated and ability to work independently
- Flexibility is a must to adapt to changing work priorities
- Must work weekend and evenings with minimal supervision
- Must obtain Valid Class 4 driver's license within probationary period (copy required)

### **Our "Must Haves" that make you great:**

- Acceptable Criminal records check
- Valid BC Driver's license – Class 4
- Proof of current ICBC vehicle insurance and abstract
- Level One First Aid

### **What we will provide:**

- Full-time – permanent Role
- Growth opportunities
- Competitive compensation

Please send resume and cover letter to Human Resources: [gbowering@lslib.com](mailto:gbowering@lslib.com)

Position will be open until filled.

**NOTE:** *Only those applicants under consideration will be contacted. Please accept our utmost appreciation for your interest. We are an Equal Employment Opportunity employer. Employment decisions are based on merit and business needs, and not on race, color, creed, age, sex, gender, sexual orientation, national origin, religion, marital status, medical condition, physical or mental disability, military service, pregnancy, childbirth and related medical conditions or any other classification protected by federal, provincial and local laws and ordinances. Reasonable accommodation is available for qualified individuals with disabilities, upon request. This Equal Employment Opportunity policy applies to all practices relating to recruitment and hiring, compensation, benefits, discipline, transfer, termination and all other terms and conditions of employment. While management is primarily responsible for seeing that equal employment opportunity policies are implemented, you share in the responsibility for assuring that, by your personal actions, the policies are effective.*