



**Adams Lake Indian Band External Job Posting  
Sahhalkum Daycare  
Early Childhood Educator**

October 10, 2018

**The Sahhalkum Daycare at the Adams Lake Indian Band seek to hire an Early Childhood Educator (ECE)**

**JOB SUMMARY**

Reporting to and under the general direction of the Daycare Coordinator, the Early Childhood Educator (ECE) is responsible for providing direct supervision and developmentally appropriate programming to the children of the Sahhalkum Daycare Center. The Early Childhood Educator supports the Centres Early Childhood Education program and policies and works to contribute to the provision of excellence in child care.

**ESSENTIAL FUNCTIONS AND RESPONSIBILITIES**

**Professionalism**

- Performs all duties and responsibilities in accordance with Adams Lake Indian Band and Sahhalkum Daycare policies and procedures;
- Ensures compliance with standards of health and safety and in accordance with policies and regulations of British Columbia Day Care Licensing;

**General Programming**

- Establishes and maintains an environment that is conducive to the total development of each child that is safe, attractive and inclusive of all children

**BONAFIDE OCCUPATIONAL REQUIREMENTS**

- Early Childhood Educator Diploma OR Early Childhood Assistant Certificate
- Current and Acceptable Criminal Record Check
- Current and Acceptable First Aid Certificate
- Medical Clearance Form completed by Medical Doctor

**KNOWLEDGE AND SKILLS**

- Infant/Toddler and Special Needs Certificate, an asset;
- Previous experience with First Nations culture and traditions, an asset;
- Food Safe Certificate, an asset

**PHYSICAL DEMANDS**

Those normally associated with daycare duties that may involve, lifting and carrying children and equipment.

**Interested Applicants please submit cover letter, resume and one business reference to:**

Karen Everard, Communications Department

Email: [jobs@alib.ca](mailto:jobs@alib.ca)

**Deadline for Applications: Friday, October 19, 2018 at 4:00 pm.**

*Please note: Preference will be given to member of ALIB or Aboriginal ancestry. We thank all applicants, however, only those candidates meeting qualifications will be contacted for an interview.*