



Request for Bids

CAMPSITE STORE Operators/Managers

Project Title: Campsite Store Operators
Requesting party: Adams Lake Indian Band – Pierre’s and Sandy Point Campsite
Department: Administration

GOAL(s): The Adams Lake Indian Band is seeking bids from individuals to operate convenience store services for the Sandy Point and Pierre’s Point campgrounds. This may or may not be divided into two positions; one for each campsite depending on the experience of successful bidder.

1. SERVICES AND STAFFING/SUBCONTRACTORS REQUIRED

The Band is seeking to contract services for a campsite store manager for the campground sites for a term period. Successful applicant must possess some experience in retail and work in conjunction with the campground managers to ensure access, operational hours and collaborative discussion related to products sold and that all sales are in accordance to federal regulations.

2. WHERE SERVICES ARE TO BE PERFORMED

Services will be required daily, Sunday to Saturday, while the campgrounds are operational. Successful bidder must develop a convenient schedule with campground managers and in accordance with federal regulations. The successful bidder may hire additional workers to assist depending on the hours of operation and patron demand. Training may be available for successful bidders that require assistance in business management.

3. TERM OF CONTRACT

The initial term of the contract will be from *June 10, 2020* or the date of execution of the contract through to *September 30, 2020*.

4. PAYMENT TERMS AND CONDITIONS

Payment will be as per contract agreement negotiated with Adams Lake Indian Band and as per the Bands’ Financial Administration Law.

5. REFERENCES

Please include at least three (3) business or personal references with your bid.

6. WORK SAFE BC

All potential bidders must be prepared to provide WorkSafe BC registration information or be willing to register.

7. LIABILITY INSURANCE

All potential bidders must be prepared to provide liability insurance information or be willing to register.

8. SUBMISSION OF BIDS

Submissions to be directed to:

Vaughn Sunday, Executive Director
6453 Hillcrest Road, Chase, BC, V0E 1M0
OR
2516 Pierre's Point Road, Salmon Arm, BC
OR
Email: vsunday@alib.ca

Deadline for submissions: JUNE 10, 2020, 4:00 p.m.