

Adams Lake Indian Band

P.O. Box 588; Chase, BC V0E 1M0

PHONE: (250) 679-8841 FAX: (250) 679-8813

www.adamslakeband.org email: receptionist@alib.ca

Adams Lake Band Members

The ALIB Finance has new changes coming!!!

We are implementing a new electronic payment system called TELPAY. We are planning to implement community member payments in the New Year, January 2022.

TELPAY is accounting software that can accommodate our Accounts Payables through Electronic Payments/Direct Deposits and with the integrated software the program will make our payment distribution easier, as well as supporting a paperless solution! We will still be generating regular cheques, so not to worry.

In order to move forward, we need your help!

If you can provide us with your updated banking information for each ALIB member, we can ensure your payments get to you faster!

By filling out and submitting the attached forms to the Adams Lake Indian Band, you are agreeing to your personal information being shared with the ALIB Finance Department. Once entered in the accounting software the submitted information will be shredded and destroyed.

ALIB Finance Thanks you for your assistance.

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Community Member Information Request

Date: _____
DD-MMM-YY

Payee Name: _____

Email Address: _____

Phone Number: _____

Mailing Address: _____

Electronic Payment/Direct Deposit

REQUIRED = ATTACH A VOID CHEQUE OR DIRECT DEPOSIT CONFIRMATION

Email Address for
Payment Advice Slips: _____

You may either scan your documents and email directly to our Accounts Payables Clerk at payables@alib.ca or simply drop your documents off to our ALIB Finance Department.

By my signature, I give authorization for ALIB Finance to record in the accounting software, for electronic payments. I understand that once entered the attached confidential financial information will be destroyed and this form kept on file.

Signature

Date