

ADAMS LAKE INDIAN BAND

PO Box 588
Chase, BC V0E 1M0
Phone: (250) 679-8841
Fax: (250) 679-8813

EXPRESSION OF INTEREST

Catering services required for March 30, 2019

- Provide & prepare Dinner for approximately 60 people (submit Menu for approval)
- Provide beverage, (coffee, tea, water)
- Deliver the food in a timely manner
- Have own cooking utensils/ware
- Own transportation of food to site in a safe & healthy manner
- Responsible for clean up of kitchen area used including dishes, utensils, pots/pans, bowls that the food was delivered in to the site or make arrangement to remove;
- Pre-organization regarding shopping for food, budgets for total preparation is required to ensure timely and efficient meals to the public and pre-authorization for budget.
- **Cancellation Policy;** This does include Acts of God
Refunds total amount of contract
After 48 hours
Pay back all funds paid for wages, supplies & food costs
Sub-contractors any assignments to this contract requires pre-authorization.

* Adams Lake Band the serves right to cancel for reasons such as: Funeral, Acts of God

Methods of bidding:

Total Cost:\$10 to \$12 per person – Includes all supplies, property of ALB

To apply for casual catering services:

- 1) Resume
- 2) Certification – minimum requirement Foodsafe
- 3) Chef training or certification
- 4) Acquisition of equipment
- 5) Facilities used or required for preparing food <may be cost>
- 6) Budget for main meal, coffee and beverage
- 7) Other requirements: proof of transportation and facility availability
- 8) Knowledge of Canada Food Guide

Deadline: March 27, 2019 at 12:00 pm **(NO Exceptions)**
Mail to: Adams Lake Band, Education Dept.
P.O. Box 588, Chase, B.C. V0E 1M0
Fax: 250-679-8813

