

# Expression of Interest

**Cook required March 26, 2020**

**Policy Amendments**

5pm start time (Food served at 5pm)

Provide and prepare Dinner for 40 people

## **Delivery of Food:**

- in a timely manner
- Must have own cooking utensils/cookware
- Own transportation of food to site in a safe & healthy manner
- (Optional, need coffee urn) to set up coffee, cream, sugar, sweetener, tea, and water. \*please include in your bid if you will be providing coffee
- Responsible for purchasing paper plates, cups, utensils for the event meals
- Responsible for clean-up of area used including dishes, utensils, pots and pans, serving trays/ bowls that the food was delivered in to the site or make arrangements to remove.
- Pre-organization of food supplies for an efficient meal to be served to the public.
- Location: **ALIB ALRCC**
- All leftover food to be left for membership to take home and take out container to be provided by caterer.

## **Cancellation policy:**

- This includes Acts of God
- 48 full hours is required to cancel contract

## **Application for Catering Services**

1. Other requirements: Proof of Transportation and own cooking supplies
2. Certification - minimum requirement Food safe and or Chef training certification
3. Knowledge of Canada Food Guide
4. Successful applicants must be willing/able to invoice ALIB for the catering cost after the event.

**\*\*Please provide two menu choices**

**Application Deadline: March 20<sup>th</sup>, 2020 - 3pm**

Submit bids to: Councillor Elaine Jules

phone: 250-679-8841

email: ElaineJules@alib.ca